



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**April - July 2024
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 26 March 2024

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

Forward Plan April to July 2024

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Infrastructure & Development Strategy on 21 March 2024 is not in the Forward Plan.

Delegated Decision by Cabinet Member for Children, Education and Young People's Services, 10 April 2024

Renewal of Language contracts: Interpretation, translation and BSL

To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024. .

Decision Maker and Target Date: **Cabinet Member for Children, Education and Young People's Services, 10 April 2024**

Key Decision: Yes

Exempt Information: No

Consultations: Internal staff user survey.Exploring the potential to engage residents groups who use the services.

Report By: Corporate Director: Children's Services

Contact: Louise McMartin, Joint Senior Commissioner Start Well.
Louise.mcmartin@oxfordshire.gov.uk

Ref: 2023/203

Anita Bradley
Director of Law & Governance and Monitoring Officer
Oxfordshire County Council
26 March 2024

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10 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Renewal of Language contracts: Interpretation, translation and BSL (Ref: 2023/203)</p> <p>To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services (10 April 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>Internal staff user survey. Exploring the potential to engage residents groups who use the services.</p>	<p>Decision due date for Cabinet changed from 21/11/2023 to 27/02/2024. Reason: further work required.</p> <p>Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required</p>	<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Louise McMartin, Joint Senior Commissioner Start Well</p>	<p>Corporate Director: Children's Services</p>

NEW ITEM

23 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Delegated Powers Report for January to March 2024 (Ref: 2024/110)</p> <p>To report on a</p>	<p>Cabinet (23 April 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096</p>	<p>Director of Law & Governance and Monitoring Officer</p>

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<p>quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c). It is not for Scrutiny call-in.</p>								
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